

# (in-ject)	TIME (when to initiate?)	SOURCE (who initiates this inject?)	FROM (from whom does this inject come?)	TO (to whom is this inject going to?)	METHOD (how will this inject be relayed?)	SCRIPT (if applicable, what is the specific message that will be relayed to the end recipient?)	ACTIONS (what is the expected response from players as a result?)	INSTRUCTIONS (how should this inject be handled by the controller or other participants?)	TASK (what to assess on the evaluation forms?)
1	8:45 AM	All Sites: ED & Command Center Controllers	Controller	All Players	Verbal	"This is an exercise. STARTEX. The exercise has started. Multiple waves of patients are being transported from the airport. The first wave is due to arrive only moments from now, so prepare appropriately. This is an exercise."	Begin play. Facility prepares effectively (e.g., staff briefed, controlled access set up, eqmt/supplies prepared).	Read script out loud to all players. Contact the Senior Controller only if you are unable to start on time for any reason.	On the EEG: Task #1
2	8:46 AM	Command Center Controller	Controller	Planning Section Staff	Phone or 2-Way Radio	n/a	Cmd Ctr assigns team members to manage needs of patient surge & effectively performs this activity.	Instruct the Planning Section to request call down to the ED to request that they contact the Command Center regularly about the arrival of incoming patients, and resource needs, etc.	On the EEG: Task #3 Task #4
3	8:46 AM	Butterworth Actor Controller	RITN Patients	Emergency Dept	Patient Arrivals	n/a	Incoming patients assessed, triaged, and managed appropriately.	Instruct actors from "BW Admit Group #1" to enter the facility with their symptomatology cards.	On the EEG: Task #2
4	8:46 AM	Helen DeVos Actor Controller	RITN Patients	Emergency Dept	Patient Arrivals	n/a	Incoming patients assessed, triaged, and managed appropriately.	Instruct actors from "HDV Admit Group #1" to enter the facility with their symptomatology cards.	On the EEG: Task #2
5	8:46 AM	Blodgett Actor Controller	RITN Patients	Emergency Dept	Patient Arrivals	n/a	Incoming patients assessed, triaged, and managed appropriately.	Instruct actors from "BL Admit Group #1" to enter the facility with their symptomatology cards.	On the EEG: Task #2
6	8:50 AM	Command Center Controller	Controller	Command Center Staff	Verbal	n/a	Cmd Ctr is staffed; key HICS roles assigned.	<i>Contingency Inject.</i> If HICS team roles are not assigned and documented (HICS 203/207 on eICS), instruct them to do this, and note on EEG.	On the EEG: Task #3
7	8:55 AM	All Sites: ED Controllers (Command Center Controller take note)	ED Staff	Command Center Staff	Phone or 2-Way Radio	n/a	Cmd Ctr effectively manages needs of patient surge.	ED Controllers: Instruct a staff member that they are low on blankets and must call the Command Center to request more. Ensure they send this request, and assess how the Cmd Ctr assists. Command Center Controller: Ensure this elevates to an R6MCC request.	On the EEG: Task #4
8	8:58 AM	Butterworth ED Controller	RITN Patients	Emergency Dept	Patient Arrivals	"This is an exercise. You have just been notified that the next wave of 20 patients is en route, ETA 10 minutes, so prepare appropriately. This is an exercise."	Facility prepares as needed for incoming patients.	Read script out loud to key players.	On the EEG: Task #1
9	9:03 AM	Command Center Controller	Controller	Planning Section Staff	Phone or 2-Way Radio	n/a	Cmd Ctr effectively manages needs of patient surge.	<i>Contingency Inject.</i> If the Command Center has not been notified about incoming patients, any resource needs, etc., have someone contact the ED to request a situation report, and note on EEG.	On the EEG: Task #3 Task #4
10	9:08 AM	Butterworth Actor Controller	RITN Patients	Emergency Dept	Patient Arrivals	n/a	Incoming patients assessed, triaged, and managed appropriately.	Instruct actors from "BW Admit Group #2" to enter the facility with their symptomatology cards.	On the EEG: Task #2
11	9:14 AM	Command Center Controller	Controller	Public Information Personnel	Verbal	n/a	Joint Information System activated. Joint Information Center established.	Inform Public Information Personnel that the local media and community members are demanding information about the ongoing crisis, and if they haven't done so already, instruct them to activate their Joint Information System to work together to address this need.	On the EEG: Task #6
12	9:20 AM	Butterworth ED Controller	RITN Patients	Emergency Dept	Patient Arrivals	"This is an exercise. You have just been notified that the next wave of 20 patients is en route, ETA 10 minutes, so prepare appropriately. This is an exercise."	Facility prepares as needed for incoming patients.	Read script out loud to key players.	On the EEG: Task #1
13	9:20 AM	Helen DeVos ED Controller	RITN Patients	Emergency Dept	Patient Arrivals	"This is an exercise. You have just been notified that the next wave of 20 patients is en route, ETA 10 minutes, so prepare appropriately. This is an exercise."	Facility prepares as needed for incoming patients.	Read script out loud to key players.	On the EEG: Task #1

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14	9:20 AM	Blodgett ED Controller	RITN Patients	Emergency Dept	Patient Arrivals	"This is an exercise. You have just been notified that the next wave of 20 patients is en route, ETA 10 minutes, so prepare appropriately. This is an exercise."	Facility prepares as needed for incoming patients.	Read script out loud to key players.	On the EEG: Task #1
15	9:25 AM	Command Center Controller	Controller	Planning Section Staff	Phone or 2-Way Radio	n/a	Cmd Ctr effectively manages needs of patient surge.	<i>Contingency Inject.</i> If the Command Center has not been notified about incoming patients, any resource needs, etc., have someone contact the ED to request a situation report, and note on EEG.	On the EEG: Task #3 Task #4
16	9:30 AM	Butterworth Actor Controller	RITN Patients	Emergency Dept	Patient Arrivals	n/a	Incoming patients assessed, triaged, and managed appropriately.	Instruct actors from " <b>BW Admit Group #3</b> " to enter the facility with their symptomatology cards.	On the EEG: Task #2
17	9:30 AM	Helen DeVos Actor Controller	RITN Patients	Emergency Dept	Patient Arrivals	n/a	Incoming patients assessed, triaged, and managed appropriately.	Instruct actors from " <b>HDV Admit Group #2</b> " to enter the facility with their symptomatology cards.	On the EEG: Task #2
18	9:30 AM	Blodgett Actor Controller	RITN Patients	Emergency Dept	Patient Arrivals	n/a	Incoming patients assessed, triaged, and managed appropriately.	Instruct actors from " <b>BL Admit Group #2</b> " to enter the facility with their symptomatology cards.	On the EEG: Task #2
19	9:35 AM	All Sites: ED Controllers (Command Center Controller take note)	ED Staff	Command Center Staff	Phone or 2-Way Radio	n/a	Cmd Ctr effectively manages needs of patient surge.	ED Controllers: Instruct a staff member that they are low on IV solution and must call the Command Center to request more. Ensure they send this request, and assess how the Cmd Ctr assists. Command Center Controller: Ensure this elevates to an R6MCC request.	On the EEG: Task #4
20	9:35 AM	Command Center Controller	24 Hour News 8 Reporter	Public Information Personnel	Verbal	"This is an exercise. This is Tracy Bannon from 24 Hours News 8, covering the Atlanta story. I have some questions... (1) As you're aware, what happened in Atlanta? (2) How many victims were there, and how many are coming to Grand Rapids? (3) Should the local public be concerned about this, and how can they help? (4) There are rumors circulating that this is a governmental conspiracy; can you comment on that? This is an exercise."	Public information requests handled appropriately. Rumors mitigated.	Simulate a 24 News 8 reporter calling by phone by reading the scripted questions to PIO team members to assess what information they give out.	On the EEG: Task #5
21	9:42 AM	Butterworth ED Controller	RITN Patients	Emergency Dept	Patient Arrivals	"This is an exercise. You have just been notified that the next wave of 20 patients is en route, ETA 10 minutes, so prepare appropriately. This is an exercise."	Facility prepares as needed for incoming patients.	Read script out loud to key players.	On the EEG: Task #1
22	9:47 AM	Command Center Controller	Controller	Planning Section Staff	Phone or 2-Way Radio	n/a	Cmd Ctr effectively manages needs of patient surge.	<i>Contingency Inject.</i> If the Command Center has not been notified about incoming patients, any resource needs, etc., have someone contact the ED to request a situation report, and note on EEG.	On the EEG: Task #3 Task #4
23	9:52 AM	Butterworth Actor Controller	RITN Patients	Emergency Dept	Patient Arrivals	n/a	Incoming patients assessed, triaged, and managed appropriately.	Instruct actors from " <b>BW Admit Group #4</b> " to enter the facility with their symptomatology cards.	On the EEG: Task #2
24	9:55 AM	All Sites: ED Controllers	Concerned Local Resident	Front Desk Staff	Verbal	"This is an exercise. Hi, my name is Jamie Keegstra. I'm a local. Everyone says that these patients coming in here are going to expose us all to radiation! Is that true? What am I supposed to tell me kids? My neighbors? We are absolutely terrified! This is an exercise."	Public information requests handled appropriately. Rumors mitigated.	Simulate a concerned local resident by reading the scripted message to the front desk staff to assess what information they give out.	On the EEG: Task #5

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25	10:00 AM	ED Controllers	n/a	n/a	n/a	n/a	n/a	Instructions to ED Controllers: The simulation of incoming patients at all ED's is winding down. Play will end at Blodgett and Helen DeVos at 10:30. At that time, the exercise at Butterworth will immediately shift to managing outpatient services at the MARC, so controllers and evaluators at Butterworth's ED should start transitioning over the Auditorium now. You now are serving as MARC controllers and evaluators (next inject: 10:20).	n/a
26	10:05 AM	Command Center Controller	Controller	Public Information Personnel	Verbal	"This is an exercise. This is Blaine Jackson from WZZM 13 News, with some questions about the ongoing disaster down south... (1) What organizations are working together on this situation locally? (3) Will there be a press release or briefing for local news coverage of what's going on? (4) Who will be involved in that, when, where, etc.? This is an exercise."	Joint Information System activated. Joint Information Center established.	Simulate a WZZM 13 news reporter calling by phone by reading the scripted questions to PIO team members to assess what information they give out.	On the EEG: Task #6
27	10:20 AM	Butterworth MARC Controller	RITN Patients	MARC Manager	Patient Arrivals	"This is an exercise. You have just been notified that the MARC's first wave of 25 patients is en route, ETA 10 minutes, so prepare appropriately. This is an exercise."	Facility prepares as needed for incoming patients.	Read script out loud to key players.	On the EEG: Task #1
28	10:23 AM	Butterworth MARC Controller (Command Center Controller take note)	MARC Staff	Command Center Staff	Phone or 2-Way Radio	n/a	Cmd Ctr effectively manages needs of patient surge.	Instruct a staff member that they have been told they are about to receive a patient who only speaks Farsi and must call the Command Center to request assistance (e.g., an interpreter). Ensure they send this request, and assess how the Cmd Ctr assists.	On the EEG: Task #4
29	10:25 AM	Command Center Controller	Controller	Planning Section Staff	Phone or 2-Way Radio	n/a	Cmd Ctr effectively manages needs of patient surge.	<i>Contingency Inject.</i> If the Command Center has not been notified about incoming patients, any resource needs, etc., have someone contact the ED to request a situation report, and note on EEG.	On the EEG: Task #3 Task #4
30	10:30 AM	All Blodgett Controllers	Controller	All Players	Verbal	"This is an exercise. ENDEX. The exercise has ended at this facility. We will now transition into the hot wash. This is an exercise."	End play. Start hot wash.	Read script out loud to all players. Transition immediately into the hot wash.	n/a
31	10:30 AM	All Helen DeVos Controllers	Controller	All Players	Verbal	"This is an exercise. ENDEX. The exercise has ended at this facility. We will now transition into the hot wash. This is an exercise."	End play. Start hot wash.	Read script out loud to all players. Transition immediately into the hot wash.	n/a
32	10:30 AM	Butterworth Actor Controller	RITN Patients	MARC	Patient Arrivals	n/a	Incoming patients assessed, triaged, and managed appropriately.	Instruct actors from "BW Outpt Group #1" to enter the MARC with their symptomatology cards.	On the EEG: Task #2
33	10:42 AM	Butterworth MARC Controller	RITN Patients	MARC Manager	Patient Arrivals	"This is an exercise. You have just been notified that the next wave of 20 patients is en route, ETA 10 minutes, so prepare appropriately. This is an exercise."	Facility prepares as needed for incoming patients.	Read script out loud to key players.	On the EEG: Task #1
34	10:47 AM	Command Center Controller	Controller	Planning Section Staff	Phone or 2-Way Radio	n/a	Cmd Ctr effectively manages needs of patient surge.	<i>Contingency Inject.</i> If the Command Center has not been notified about incoming patients, any resource needs, etc., have someone contact the ED to request a situation report, and note on EEG.	On the EEG: Task #3 Task #4
35	10:52 AM	Butterworth Actor Controller	RITN Patients	MARC	Patient Arrivals	n/a	Incoming patients assessed, triaged, and managed appropriately.	Instruct actors from "BW Outpt Group #2" to enter the MARC with their symptomatology cards.	On the EEG: Task #2

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36	10:55 AM	Command Center Controller	Controller	Public Information Personnel	Verbal	n/a	Joint Information System activated. Joint Information Center established.	<i>Contingency Inject.</i> If the Joint Information Center has not yet developed a specific approach to issuing joint press releases, a joint press conference, etc., instruct them to work on this, and assess how they collaboratively manage these activities.	On the EEG: Task #6
37	11:04 AM	Butterworth MARC Controller	RITN Patients	MARC Manager	Patient Arrivals	"This is an exercise. You have just been notified that the next wave of 20 patients is en route, ETA 10 minutes, so prepare appropriately. This is an exercise."	Facility prepares as needed for incoming patients.	Read script out loud to key players.	On the EEG: Task #1
38	11:07 AM	MARC Controller (Command Center Controller take note)	ED Staff	Command Center Staff	Phone or 2-Way Radio	n/a	Cmd Ctr effectively manages needs of patient surge.	Instruct a staff member that two patients are being physically aggressive (but have no weapons) and must call the Command Center to request more security. Ensure they send this request, and assess how the Cmd Ctr assists.	On the EEG: Task #4
39	11:09 AM	Command Center Controller	Controller	Planning Section Staff	Phone or 2-Way Radio	n/a	Cmd Ctr effectively manages needs of patient surge.	<i>Contingency Inject.</i> If the Command Center has not been notified about incoming patients, any resource needs, etc., have someone contact the ED to request a situation report, and note on EEG.	On the EEG: Task #3 Task #4
40	11:14 AM	Butterworth Actor Controller	RITN Patients	MARC	Patient Arrivals	n/a	Incoming patients assessed, triaged, and managed appropriately.	Instruct actors from "BW Outpt Group #3" to enter the MARC with their symptomatology cards.	On the EEG: Task #2
41	11:20 AM	Command Center Controller	Fox 17 Reporter	Public Information Personnel	Verbal	"This is an exercise. This is Taylor Warren from Fox 17 News, calling about the disaster. What kind of information can you give me at this time? This is an exercise."	Public information requests handled appropriately. Rumors mitigated.	Simulate a Fox 17 reporter calling by phone by reading the scripted questions to PIO team members to assess what information they give out. Probe for possible press releases, press conferences, etc.	On the EEG: Task #5
42	11:26 AM	Butterworth MARC Controller	RITN Patients	MARC Manager	Patient Arrivals	"This is an exercise. You have just been notified that the next wave of 20 patients is en route, ETA 10 minutes, so prepare appropriately. This is an exercise."	Facility prepares as needed for incoming patients.	Read script out loud to key players.	On the EEG: Task #1
43	11:31 AM	Command Center Controller	Controller	Planning Section Staff	Phone or 2-Way Radio	n/a	Cmd Ctr effectively manages needs of patient surge.	<i>Contingency Inject.</i> If the Command Center has not been notified about incoming patients, any resource needs, etc., have someone contact the ED to request a situation report, and note on EEG.	On the EEG: Task #3 Task #4
44	11:36 AM	Butterworth Actor Controller	RITN Patients	MARC	Patient Arrivals	n/a	Incoming patients assessed, triaged, and managed appropriately.	Instruct actors from "BW Outpt Group #4" to enter the MARC with their symptomatology cards.	On the EEG: Task #2
45	11:40 AM	Butterworth MARC Controller	Angry Local Resident	Front Desk Staff	Verbal	"This is an exercise. Listen, my name is Pat Dykstra, and I live just a few blocks away from here. I don't believe for a second what's going on here. I know for a fact that Atlanta did not get bombed! This is some big government conspiracy just to cover up their own mess. Now, are you gonna level with me, here? What's going on, for real? I demand the truth, right now! This is an exercise."	Public information requests handled appropriately. Rumors mitigated.	Simulate an angry local resident who somehow gained entry to the MARC, and read the scripted message to entry/screening staff in the MARC to assess what information they give out.	On the EEG: Task #5
46	12:00 PM	All Butterworth Controllers	Controller	All Players	Verbal	"This is an exercise. ENDEX. The exercise has ended. We will now transition into the hot wash. This is an exercise."	End play. Start hot wash.	Read script out loud to all players. Transition immediately into the hot wash.	n/a